



ESCUELA BILINGÜE
GREEN CENTRAL

Family Vacation Request

Student Name _____ Grade/Room _____

Additional students in family:

Name _____ Grade/Room _____

Name _____ Grade/Room _____

School attendance contributes to academic success. Parents/Guardians should understand that school absences could affect the student’s academic progress. Whenever possible, family vacations should be taken when school is not in session. A family vacation is defined as a trip the family takes overnight and the student(s) would be unable to come to school for part or all the next school day(s). When circumstances require a student to miss school for a family vacation, the parent/guardian must notify and obtain approval from the Principal prior to the absence. Failure to notify the school prior to the vacation can be counted as an unexcused absence. Up to five (5) days of absence within one school year, may be approved as a family activity/vacation, after five (5) days it will be unexcused absence.

I request the above student(s) be excused from attendance at school on the following dates:

_____, returning on _____ for the following reason:

Parent/Guardian Signature _____ Date _____

Please turn into the school office as soon as possible but no later than one week prior to the start of the absence.

Green Central School Administrative Signature _____

Current Attendance Summary: _____ Absences _____ Tardy

Approved _____

Declined _____ Reason: _____